SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

BAJALI TEACHERS' TRAINING COLLEGE

PATACHARKUCHI-781326 DIST. BARPETA (ASSAM)
781326
www.bajalittcollege.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Bajali Teachers' Training College was established in 1992 located at Patacharkuchi (05 kms from Pathsala Town) under Bajali Sub-Division in the district of Bajali (Assam) The College has its own land (08 Bighas) and building (06 Assam Type Buildings having 4074.71 Sq Mtrs built up/floor area) and a spacious Auditorium Hall with boundary walls and it has also obtained recognition by the National Counci For Teacher Education (NCTE) for B.Ed. (Intake 100) and D.El.Ed. (Intake = 50) Courses and has been permanently affiliated to Gauhati University. The College is also running Three Years Degree Course under Gauhati University from the session 2019-2020 with honours in Assamese, English, Education, Political Science and History and applied for four years integrated (BA, B.Ed) course for the session 2020-21 as per NCTE Regulation, 2019, The College is having sufficient infrastructural and instructional facilities with sound /well arranged library, Class Rooms, Office Room, Staff Common Room, Students'reading room as per UGC/NCTE norms, Psychological Laboratory, ICT/computer room with 30 (thirty) sets of computers indoor/outdoor game facilities; sanitary arrangements; 20 High/Higher Secondary Schools and 30 Lower Primary/Upper Primary Schools for holding practice teaching/internship. The College has been accorded Government Concurrence by the Government of Assam and it has been maintaining proper records such as admission forms, admission register, fee register, students/teachers/non-teaching staff attendance register, tutorials records, cash book; stock register, receipt books and ledger books. The College is also having R$ 24,00,000/-(Rupees twenty four lakhs only) fixed deposits by means of reserve fund and endowment fund and a valid G.B. The Institution is situated on the east bank of the river Kaladia with beautiful sights and scenes and attached to the NH-31 having its own land and building. The college is well connected by bus, rail and air.

Vision

1.Bajali Teachers' Training College will be a Good leader in the integration of teaching and learning advancement of the knowledge-base through research, scholarship, leadership in service and outreach. Further, the college will be involved in preparing teachers who provides leadership, exemplary educational and related services to improve the lives in a changing and complex global society.

2. The Vision of the Institution is to surge ahead in the academic sphere by transforming and reinventing the learning methodologies. It seeks to develop in each member of Bajali Teachers Training College, the ability and passion to work creative and effective for the betterment of self and society.

3. The vision of Bajali Teachers' Training College is to transform and transfigure the students to be empowered teachers who engage teaching as a service and a sacrifice to save the learner from the darkness of evil and lead towards the light of wisdom.

4. The vision of Bajali Teachers' College is to help the student teachers to advance in their knowladge in case of chosen verious subjects for the secondary and elementory school training so that they can explore their efective goals.

5. The vision of the institution is to train the student teacher towards achieveing exelance on academic, social, mantel, physical, moral and cultural fronts.

6. The vision of the institution is to prepare dedicated teachers for improvement of the school education system in the country.

7. The vision of the institution is to provide opportunities to enhance their competence and knowladge construction abilities in creating positive learning atmostphere in schools.

8. The vision of the institution is to make them to use verious teaching aids and ICT in their teaching work.

Mission

1. The mission of Bajali Teachers' Training College is to prepare outstanding educators, scholars, researchers and to advance the profession of education, as broadly defined,

through research on science and art of teaching and learning, the application of clinical

processes, the effective uses of technology, the analysis, development of leadership and educational policy.

2. To transfer men and women by providing quality education with a human touch by inculcating human values such as love, sincerity, empathy, co-operation and constitutional values and thereby impart these values to their students to create a better society.

3. To equip the prospective teachers to become engaged citizens who are physically healthy, emotionally intelligent, personally effective, socially responsible, aesthetically sensitive, who have character, commitment and courage with global consciousness and local connectedness.

4. To motivate student teachers to become transformative teachers who demonstrate faith in their thought, wisdom in words, courage in deeds and service as a symbol of their life.

5. To mould the self to fully functioning personalities who integrate cognitive and affective talents in the classrooms to make learning a pleasant experience for the learners.

6. To extend the teacher education services to the community for the well-being of the society

7. To explore the educational scenario to supplement, support and intervene in the educational sphere to make it more effective.

8. To promote quality of Teacher Education in the light of a higher understanding of the world and society.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

The strength of the college can be summarized briefly as under

1. **Own plot of land:** The college has its own plot of land measuring 8 Bigha- fragmented into 06 numbers of plots.

2. **Infrastructure:** The college has one RCC building (G+2) that comprises Principal's Room, Administrative Room, Conference Hall, Library and Classrooms. The college also has 5 nos. of Assam types buildings that comprises faculty room, Assam types Auditorium Hall, Psychology Laboratory, Science Laboratory, ICT Laboratory, Social Science Laboratory, Boys Common Room, Girls Common Room, Three Store Rooms, Visiting room, etc. It also has a Playground College canteen for amusement and recreation. The campus is guarded by RCC boundary wall partially.

3. **Highly qualified and experience faculties**: The College has highly qualified and experienced faculty members for all the courses. The full-time teachers are qualified as per norms of NCTE/UGC. All faculty members are dedicated, supportive and well acquainted with necessary teaching skills and principles.

4. **Transparent Admission System:** Our College follows a simple and transparent Admission Procedure. The affiliating body that is Gauhati University and SCERT conducts the entrance examinations for admission into B.Ed. and D.El.Ed. Courses, respectively.

5. **Discipline:** The College has its own bye-laws for the management of the college service rules, rules for the student and employees. Students have to attend the classes with proper uniform, they have to attend the classes regularly each attaining minimum 75% of class attendance. The college maintains a strong student teacher rapport with emphasis on mentoring and counseling.

6. **Community Relation:** The College has developed over the years a healthy and fruitful relationship with the society of the region and the other competitive colleges in and around the locality. Moreover, the college premises houses a very good and amicable atmosphere for teaching-learning activities supported by a prolific library.

The college has a Vice-Principal to coordinate and maintain all academic matters. To assist the Vice Principal in discharging the services, the college has academic committee, examination committee, disciplinary committee, women empowerment committee, anti-ragging cell, placement cell, etc.

Institutional Weakness

Even though the Bajali Teachers Training College has enormous strength, the College is working on some its weaknesses that sometimes hamper our best efforts in rendering the best services to the students and the society, at large. The weakness of the college are identified as under

1. **Non- Provincialization**: The College has not yet been provincialized by the state government. The governing body of Bajali Teachers Training College approached the honorable Chief Minister and Minister of Education, Govt. of Assam many times and applied for the provincialization of this college. Local people, organization well wishers also extended their recommendation in favor of provincialization of this college but not accepted our prayer.
2. The college is not in a position to pay sufficient salary to all faculty members.
3. The college is not authorized to admit more than 100 students in B.Ed. and 50 students in D.EL.Ed. and 120 students in GUFYUGP (B.A.) which needs to be enhanced in terms of intake capacity.

Institutional Opportunity

This college is looking forward to grab the following opportunities:

1. In this region, there is an increasing demand of PG Programs, especially M.Ed.

2. The Bajali Teachers Training College has received recommendation from the State Govt. of Assam to run 4-year ITEP – Integrated Teacher Education Program (B.A, B.Ed.).:AEE.1277/2019/34 dated 30-07-2019.

3. There is a high demand for vocational education in this college like certificate course in computer applications, Spoken-English course, tailoring, beautician, makeup artiste etc.

3. This college can be a Model College in the area as it has congenial atmosphere, wider space, situated in the rural area.

4. This college is expecting funds and amenities from the Government for supporting the execution of certain services.

Institutional Challenge

The challenges to be face and overcome by the college summaries as below-

1. The prime challenge of the institution is the lack of awareness among the people of the locality regarding the importance of college education.
2. The next challenge that matters is the poverty of the local people as they cannot afford to send their children for higher studies like graduation, post-graduation and especially **teachers' education** due to the unsubsidized high fee structure.
3. Conversion into multidisciplinary institution as per NEP, 2020 is another challenge.
4. Appointment of qualified teachers and paying them as per UGC/ State Govt. norms is another difficult challenge that needs to be solved.
5. Another important challenge is to solve the problem of the college approach road connected to the National Highway No.27.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The Bajali Teachers' Training College was established in the year 1992. The college obtained its first affiliation from Gauhati University(GU) in the session 1992-93 for B.Ed. course vide letter No: E.C. Res. No. 93/18/207 (e) dated 14.08.1993. The college is formally recognized by NCTE Bhubaneswar for one year B.Ed. course vide letter No: AS-S/N-5/2005/2100 (I) dated 20.11.2009. The college is also recognized by NCTE for two-year B.Ed. course vide letter No: ERC.NCTE/APE00572/B.Ed. (Revised Order)/2015/31766 dated 20.05.2015. The college received government concurrence: Memo No. AEE.538/2011/108 dated 19.10.2012. Since the college received affiliation from GU it followed the curricula of the university. In the year 2014 the college got permanent affiliation from GU for B.Ed. course letter No: GU/AFF/PERMANENT/183/14/3188 dated 18.07.2014 and since then the college follows the academic calendar, course and syllabus structure of

GU. The college has introduced two-year D.El.Ed. course recognized by SCERT, Assam vide letter No: F.Er-229.6.9/ERCAPP3455/NCTE/D.El.Ed./2017/51125 dated 27.01.2017 and it follows the curricula set by SCERT, Assam. The college has got affiliation by SCERT, Assam for D.El.Ed. course vide affiliation no: SCERT/Exam/D.El.Ed./Affi/13/2017/264 dated 18.04.2017. The college has also introduced three-year degree course in arts (B.A.) in the year 2019 with the permission from GU vide letter No: GU/AFF//2019/7669-76 dated 21.05.2019(intake 120) and it follows the academic calendar, curriculum and syllabus structure of the GU. For the smooth functioning of the classes and completion of the syllabus on time the class routine for every branch is prepared by the Vice-Principal approved by the Principal of the college. The college has also deputed the B.Ed. and D.El.Ed. trainees to the secondary schools for internship and practice-teaching classes for the partial fulfillment of their courses. The institution conducts sessional examinations every semester for all the three courses (B.Ed., D.El.Ed. and B.A.) and the internal marks are sent to GU and SCERT accordingly. Along with sessional examinations home assignments, workshops, seminars, group discussion, quizzes are also taken for the internal assessment of the students.

Teaching-learning and Evaluation

The teaching learning and evaluation process plays an important role on the part of both the teacher and learner to achieve the outcomes and overall development of an educational Institution. In this perspective, Bajali Teachers' Training college has been offering an adequate and effective Curriculum for students to suit their requirements. For students' need value added courses, practical learning, and innovative strategies are conducted regularly in our institution. The admission process is transparent and admission of students of every department is done according to the guidelines of the Affiliating authority. Apart from regular classes, the college organizes special training to help the students with developing critical Skills like, group discussion, presentation skills and better communication skills. The college conducts periodic assessment like class test, sessional examination, home assignment, seminar, workshop, orientation program, quizzes etc. Moreover, the Institution is striving hard to develop the skills of students by giving them placement related training like training for TET,CTET, computer applications, beautician, sports, arts and so on. To get admission in B.Ed and D.El.Ed course the students have to appear in the entrance exam andbased on performance a Merit list is prepared. All the activities of the Institute are scheduled and organized as per the academic calendar prepared by the college. For B.Ed and B.A course full paper covers 100 marks which is divided into two parts i e 20 marks on internal assessment and 80 marks on external assessment. For D.El.Ed. course full paper covers 100 marks which is divided into two parts i.e., 30 marks are internal and 70 marks are external assessment. Attendance is also counted to appear on external examination. The institution has some rules regarding the attendance of the students, such as at least 75% class attendance is mandatory for all the students. Students having less than 75% class attendances, they we'll be declared as non-collegiate and also those having less than 25%, they will be declared as dis-collegiate. There are 25 faculty members working in the college as on a full-time basis. Out of these, 13 members have cleared/completed NET/SLET/ PhD / GATE and 4 faculty members have their Ph.D. under process.

Research, Innovations and Extension

Research is an important aspect of the teaching profession. In our college we encourage our students to take active participation in research related tasks throughout their academic session. They are encouraged to write articles for research journals, take part in workshops, seminars and conferences organized at this college as well as in other colleges. The BTTC organizes workshops and seminars for both in-service teachers and pre-service teachers under various themes like teaching skill, classroom management, assessment techniques, effective

teaching learning materials, effective evaluation, art and drama, yoga etc. Along with these, extension programs like, quizzes, debates and awareness sessions are always conducted in parallel.

As a teachers' training institution, the prime lookout of our college is to promote and empower quality teachers who will be able to shape and produce efficient students of high standards in future. To be relevant time, our college faculty keeps participating in various research activities and paper presentations across different institutions. Most of our teachers have written articles in various journals and magazines. In order to promote research temperament, the teachers engaged in research related tasks are facilitated with study leaves and necessary infrastructure like internet connectivity, library access and computer laboratory etc.

(here add some works of teachers in your college as an example)

Infrastructure and Learning Resources

The BTTC has always taken the infrastructure of the college as a matter of concern and acted towards betterment of it since the establishment. In order to facilitate effective teaching and learning, the college tries to provide and enhance the infrastructure in periodic intervals to meet the ever-increasing requirements for teaching and learning outcome.

The institution has its own plot of land measuring 8 bighas (4074.71 Sq mtrs)

The college has developed adequate number of classrooms and laboratories for execution of the curriculum of various courses. The college has dedicated space for extracurricular activities, games and sports (both indoor and outdoor), yoga center, seminar hall, conference room, multi-purpose hall, ICT laboratory, science laboratory, psychological laboratory, social science laboratory--------. The college has a well-equipped library with around 8201 number of books and journals all together from different disciplines for various courses. The college also has well-furnished staffroom for the faculty members, administrative staff, support staff etc. Proper hygiene and sanitation are also among the priorities when it comes to infrastructure of the college and hence safe drinking water facilities, separate washrooms, urinals, lavatories; common rooms for both boys and girls etc. are constructed accordingly.

Student Support and Progression

The college supports students who are needful of financial help and assistance, to apply for scholarships from Government bodies. Information about various scholarships offered by Govt. of Assam, UGC and other organization is displayed in the college notice boards, college website and formal chat-groups in proper social media platforms.

The college provides sufficient guidance for career counseling, training and placement related activities as well. Results of various examinations held in the college are also displayed accordingly as and when declared by the respective boards/bodies.

We at BTTC believe in good discipline and conduct. There is a grievance redressal cell that handles all kinds of grievances of students as and when reported. We maintain fair judgment and absolute transparency in handling

these grievances. The concerned cell resolves such issues in proper time, in a maximum of ten days. The issues of ragging and bullying are viewed very seriously and the anti-ragging cell takes necessary measure to restrict such activities within the college campus.

As an institution of repute in the prevailing region, BTTC has a good number of students who passed-out with flying colors to get recruited in different places. As such, we have our functional alumni named Bajali Teachers' training College Alumni association.The alumni meetings are conducted every year in order to create an opportunity for alumni to meet and share knowledge with their friends, teachers and fellow students.

Scholarship for the trainees belonging to ST/SC/OBC/MOBC can be applied to the concerned authority. Candidate belonging to reserve quota can apply for the same in the prescribed application form through online mode after getting admission into the course.

The college also organized co-curricular activities for all round development of trainees such as Physical activities, Cultural activities, Literary Activities, Social service activities and Group Discussion etc

Governance, Leadership and Management

Bajali Teachers' Training College was set up in the year 1992 with a motto –**Empowering the Educators** and with the vision to establish this institution as a CENTRE OF EXCELLENCE FOR TEACHER'S TRAINING. The team of the college involves Principal, Governing Body (GB), Teaching staff, IQAC committee, non-teaching and supporting staff, student's union, Student representative, stakeholders, Internal Quality Assurance Cell (IQAC), Academic Committee, Examination Committee, Women Empowerment Cell, Guidance and Counseling. Disciplinary Committee, Anti-Ragging Committee, Grievance and Redressal, Record Keeping, Placement Cell, Prevention Of Sexual Harassment, Decoration Cell and the Alumni that works for the effective functioning of the college. The Institution always practices decentralization and participative management. For academic performance meetings with Principal, Vice Principal, academic In-charge and faculty of various departments are conducted as and when required.

The Bajali Teachers' Training College has its own By-Laws framed under Rules of the Executive Committee of Bajali Teachers' Training College (Regd. under Registration of Societies Act XXI of 1860) for the management of the institution and it has Service rules for the employees. Institutional Strategies/Perspective plans are designed in such a manner that this quality plan is driven and deployed during every process.

Bajali Teachers' Training College has effective welfare measures in place for its teaching and non-teaching staff. The various facilities provided to employees for efficient functioning are EPF/NPS, Medical Leave, Maternity leave etc.The Bajali Teachers' Training College earnings through the admission of the students and revenue collection in the form of income derived on deposits and other assets. Salary component, infrastructural requirement based on intake capacity of students, psychological laboratory equipment, furniture, books, journals are considered as expenditure. This study is carried out in association with the Governing Body.The Chartered Accounts are based on previous year expenditure. In, this regard, the college has great potential for improvement and with the support of the GB and dedicated leadership and accountable management the institute can excel to a great extent.

Institutional Values and Best Practices

As a Teachers Training Centre, is one of the best Institutions in Bajali district, For the greater interest of local people and development of the society the initiative was taken by few intellectuals of the local area namely Late Jitendra Nath Sarma who was the founder president and Dr. Ramesh Chandra Sarma who was the appointed founder Principal and secretary of the college. The college was established in 1992 with the vibrant Motto "**Empowering the Educators**". The college aims to establish this institution as centre of excellence for Teachers Training.

As a part of curriculum and syllabus the college has conducted special field trips, demonstration on pot painting, poster making, script writing, Symposium, Webinar, craft making etc. Including these the college organizes the relevant Co-Curricular activities like: creative writing, debating competition and sports week.

As a premier teachers' education institution in Bajali district, the management body, faculty and well-wishers are leaving no stone unturned for achieving the goal set by the college. Currently, the college has been offering 2-year B.Ed. course, affiliated to Gauhati University, 2-year D.El.Ed. course affiliated to SCERT, Assam and BA 3-year degree course affiliated to Gauhati University. The college has a strong vision, which is to ensure the quality academic environment by utilizing every means of informal agencies of education, besides formal agencies, like magazine, wall-magazine, seminar, workshop, art and drama performance, different activities of visual arts and Information Communication Technology (ICT). Including these, the college also organizes orientation program, social service, self-defense classes for girls students and performance of yoga demonstration time to time.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	BAJALI TEACHERS' TRAINING COLLEGE
Address	Patacharkuchi-781326 Dist. Barpeta (Assam)
City	Patacharkuchi
State	Assam
Pin	781326
Website	www.bajalittcollege.in

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal	Homeswar Das	03666-264780	9435000985	03666-264010	hdas0161@gmail.com
IQAC / CIQA coordinator	Pradip Kumar Sarma	03666-264817	9707533028	03666-264010	kumarsarmapradip@gmail.com

Status of the Institution	
Institution Status	Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

State	University name	Document
Assam	Gauhati University	[View Document](#)

Details of UGC recognition

Under Section	Date	View Document
2f of UGC		
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
NCTE	[View Document](#)	20-11-2009	2030	

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Patacharkuchi-781326 Dist. Barpeta (Assam)	Rural	3.2	4074.71

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)

Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted

UG	BEd,Bed Two Years Course,	24	Graduation	English,Assamese	100	97
UG	BA,Ba Assamese Honours,Assamese	36	HS	Assamese	30	10
UG	BA,Ba Education Honours,Education	36	HS	Assamese	25	8
UG	BA,Ba English Honours,English	36	HS	Assamese	25	3
UG	BA,Ba History Honours,History	36	HS	Assamese	25	1
UG	BA,Ba Political Scince Honours,Political Science	36	HS	Assamese	30	3
UG	BA,Ba General Assamese,	36	HS	Assamese	30	0
UG	BA,Ba General Education,	36	HS	Assamese	30	5
UG	BA,Ba General English,	36	HS	Assamese	30	0
UG	BA,Ba General History,	36	HS	Assamese	25	5
UG	BA,Ba General Political Science,	36	HS	Assamese	30	5

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				**Associate Professor**				**Assistant Professor**			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				25			
Recruited	0	0	0	0	0	0	0	0	8	17	0	25
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				25			
Recruited	0	0	0	0	0	0	0	0	8	17	0	25
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				12
Recruited	9	3	0	12
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				12
Recruited	9	3	0	12
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	1	0	0	1
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	3	3	0	6
M.Phil.	0	0	0	0	0	0	4	2	0	6
PG	0	0	0	0	0	0	8	17	0	25
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	58	0	0	0	58
	Female	80	0	0	0	80
	Others	0	0	0	0	0
Diploma	Male	11	0	0	0	11
	Female	39	0	0	0	39
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		**Year 1**	**Year 2**	**Year 3**	**Year 4**
SC	Male	4	7	8	5
	Female	15	9	8	7
	Others	0	0	0	0
ST	Male	3	4	4	7
	Female	2	11	8	9
	Others	0	0	0	0
OBC	Male	15	13	17	8
	Female	29	23	36	24
	Others	0	0	0	0
General	Male	39	34	11	16
	Female	76	77	64	58
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		183	178	156	134

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	The Bajali Teachers' Training College (BTTC) started B.Ed. in 1992, as per the guidelines of Gauhati University (GU). Accordingly the college started one year B.Ed. course in 2009 as per direction of NCTE for converting itself into an institution of multiple disciplines. The college got recognition by the NCTE for two years B.Ed. course in 2015 and obtained NOC for B.Ed. course from the state government of Assam. The college started D.El.Ed. w.e.f 2017 after getting recognition from NCTE and NOC from SCERT Assam. Eventually, the college obtained NOC from the GU to run four year ITEP (BA B.Ed) and permission from GU for BA course w.e.f 2019. Throughout these years, the institution has successfully designed educational strategy that brings together multiple disciplines to create a holistic learning experience.
2. Academic bank of credits (ABC):	The college has appointed a Senior-most teacher as Vice-Principal to look after the Exam related matters, Morning Assembly, class routine etc. to ensure smooth execution of daily activities. The college has also appointed an academic in charge to look all academic matters to ensure quality academic achievement. An academic committee is also constituted in the college to observe all-round academic environment. The college has not yet developed digital portal for the students and faculties for record-keeping of digital content concerning all academic matters, because of financial constraints. However, It is planning to set up digital portal system in near future.
3. Skill development:	Skill development helps to build a strong foundation for learners at the college level. It develops problem solving skills confidence and leadership qualities. The college organized orientation program, seminar, workshop and group discussion in connection with internship program, practice teaching, teaching methodology, demonstration of class teaching to prepare the learners as human resource of the society. The college also imparted course like D.El.Ed. in ODL mode under SCERT, NIOS and KKHSOU. Skill development courses like beautician, computer application, yoga and meditation, spoken English are conducted at a regular interval.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using	The college has been permitted by the affiliating body to introduce method paper in B.Ed, D.El.Ed

online course):	such as Assamese, English, Social Science, Science, Math's, History and for BA course the major papers like Assamese, English, Political Science, Education, History through with Indian languages are inspired. The curriculum is framed by the affiliating body keeping in view of the importance of Indian languages and culture in D.El.Ed and B.A.. Students are taught in Assamese and English both medium so that they can understand the contents of the syllabus easily which comprises of Indian culture, social norms, Indian language. During the pandemic students were provided education through the possible online modes including dedicated YouTube channels.
5. Focus on Outcome based education (OBE):	The focus on outcomes creates a clear expectation of what needs to be accomplished by an institution for the benefit of students. The college has been conducting internal assessment, sessional test, field trips, seminar, orientation program, group discussion, workshop continuously to improve better performance of the learners. The faculty members visit the secondary schools to observe the classes conducted by our teacher trainees who are deputed for internship and practice teaching program. Curriculum review meeting is held regularly, towards the end of every month for the purpose of providing quality teaching and completion of the syllabus entirely. In addition, the curriculum and the syllabus is prepared by the affiliating body to ensure the efficacy of the same.
6. Distance education/online education:	The college offered D.El.Ed. to the in-service teachers through offline /online mode under KKHSOU, NIOS and SCERT. The college was granted study centre by the concerned higher authority. The in-service teacher trainees have developed their teaching skills and methodology through the distance education mode. The college has internet connectivity, digital classroom and ICT Laboratory available for students and faculty members.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
461	373	344	350	358

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 25

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
25	22	22	22	22

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
79.77832	82.58666	79.17025	56.11846	51.19022

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

The Bajali Teachers Training College was established in the year 1992. The college is currently running 3 (three) courses, namely B.Ed., D.EL.Ed. and BA. The B.Ed. Course is permanently affiliated to Gauhati University, since 2014, the D.El.Ed. Course is affiliated to SCERT Assam since 2017 and the B.A. course is also affiliated to Gauhati University since 2019. For B.Ed, and B.A. the college implements the curriculum provided by the Gauhati University and for D.EL.Ed. the college implements the curriculum of SCERT Assam. The Bajali Teachers Training College, in its capacity designs and prepares academic calendar in the starting of each academic session to ensure proper and effective implementation of curriculum. The mechanism followed by the College for effective delivery of the curriculum is described in points below--

Academic Committee: The academic committee of the college comprises of Principal, Vice Principal, Academic In-Charge, Senior Lecturers, Members from Supporting Staff of the college and Advisers. The Academic committee looks after the overall academic activities of the college. The college, under the direction of Academic Committee conducts Internal Evaluations, Action Research Project, Micro-lesson plan, Four months Internship classes, Demonstration classes of trainees, Practical examinations, Assignments and Departmental Seminars.

Time Table: The College has a flexible time table indicating allotment of time and class. Time table is Important to ensure that each class has only one teacher during learning hours of a particular period.

Different sub-committees: The college has effective mechanism for implementation of curriculum. The college has different sub-committees namely, the Examination Committee, Anti-Ragging Cell, Women Empowerment Cell, Grievance and Redressal Committee, IQAC, Guidance and Counseling Cell, Placement Cell and Academic Committee.

Academic calendar: The college has a well-documented Academic calendar. The Academic Committee has primary responsibilities of designing and drafting of Academic calendar, which is being prepared in the beginning of each Academic Session. The Academic Committee is also responsible for effective Implementation of Academic calendar.

Academic progress report: The College also has mechanism for reviewing of curriculum progress. The Academic Committee conducts regular staff meeting in the last week of every month to receive curriculum progress report from the teachers. The college also organizes seminars, workshops and orientations time to time for effective delivery of curriculum.

Assessment and Evaluation: The College has a mechanism for effective and continuous evaluations. The college conducts both semester and sessional evaluations, Semester examinations are conducted as per the direction of affiliating university. The internal evaluations are conducted by the Examination committee of the college under the direction of Academic committee. For the smooth ensuing of internal examination and record keeping the college has one senior lecturer as Examination In-Charge.

Mechanism of Feedback: The Internal Quality Assurance Cell of the College has mechanism for receiving feedback. Feedback is collected from students and Teachers.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1

Number of Add on /Certificate/Value added programs offered during the last five years

Response: 03

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.2.2

Percentage of students enrolled in Certificate/ Add-on/Value added programs as against the total number of students during the last five years

Response: 7.16

1.2.2.1 **Number of students enrolled in subject related Certificate/ Add-on/Value added programs year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
135	0	0	0	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Response:

The BTTC has an effective mechanism for the development of work ethics, professionalism, gender and human values, environment and sustainability into the curriculum.

The college complies to the curriculum provided by the affiliating university and has followed all the important subjects and papers that caters the requirement of the society.

For motivation, refreshment and peace of mind & body, the college conducts Yoga classes and motivational lectures for all students and Teachers Trainees in periodic intervals.

The college keeps conducting games and sports activities and other co-curriculur activities for effective bonding and community empowerment.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 21.69

1.3.2.1 **Number of students undertaking project work/field work / internships**

Response: 100

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website (Yes or No)

Response: No

File Description	Document
Upload supporting document	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 71.17

2.1.1.1 **Number of students admitted year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
183	178	156	134	139

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
270	270	270	150	150

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

2.1.2

Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (Exclusive of supernumerary seats)

Response: 77.95

2.1.2.1 *Number of actual students admitted from the reserved categories year - wise during the last five years*

2021-22	2020-21	2019-20	2018-19	2017-18
68	68	81	60	66

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
115	109	96	59	61

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 18.44

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences using ICT tools

Response:

For enhancing learning experiences, college adopts various learning methods, such as experiential learning, participative learning, and problem-solving methodology. The use of ICT is also a part of this learning. The college conducts innovative programs that encourage the creative abilities of students and offer them a platform to foster their problem-solving skills while ensuring participative learning.

The faculty members make efforts to make the learning activities more interactive by allowing each individual student to comprehend at their personal level, ensuring their involvement in activities so that they can absorb and grasp information at their own pace. This methodology helps to boost their confidence and encourages independence. Some of the methodologies include:

1. Debates and group discussions are held regularly.

2. According to the syllabus, projects, surveys, pot painting, and poster making are mandatory for the students.

3. Trainees of B.Ed. and D.EL.Ed. are sent to different schools for practice teaching and school internship as part of the practical orientation programmes.

4. Participation of students in art and drama-related classes/practices is compulsory as part of the curriculum.

5. Students are encouraged to participate in national and international seminars and workshops to improve their confidence.

6. Students are chosen to participate in inter-college cultural, quiz, and sports competitions.

7. Annual College Week is also organized every year to promote harmonious development among students.

8. Every year, the college publishes a college magazine and handwritten Magazine for which articles are collected from the students. The practice of Wall Magazine is also a part of the activities as the students in the college.

9. Classes are occasionally conducted through PowerPoint presentations, although not regularly.

10. Google Meet, Zoom, and WhatsApp groups are used to provide information related to the study materials.

Besides these, for enhancing learning experiences, both the teachers and students use ICT tools. The college has Information and Communication Technology facilities, including computer classrooms, projectors, audio-visual tools, and internet connectivity, which are used for the development of students. Some social media apps as well as websites are used during the teaching-learning process by both teachers and students. Notes and study materials are also shared through different apps. The importance of ICT has been increasing day by day in the field of education. Therefore, the institution is also making efforts to uplift and provide good ICT resources in the college.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 95.76

2.4.1.1 **Number of Sanctioned posts / required positions for teaching staff/ full time teachers year wise during the last five years:**

2021-22	2020-21	2019-20	2018-19	2017-18
25	25	24	22	22

File Description	Document
Upload supporting document	[View Document](#)

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 23.89

2.4.2.1 **Number of full time teachers with NET/SET/SLET/Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
09	06	05	04	03

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

The college has mechanisms in place to deal with internal and external assessment-related grievances. Firstly, the college strives to prevent any grievances in internal and external assessments. If any arise, the college employs specific mechanisms. There are two types of assessments in the college: internal assessments organized by the college and external assessments organized by the university. For conducting internal assessments, there is an internal examination committee comprising the principal, faculty members, and office staff. Additionally, an examination committee is constituted for conducting

external assessments, comprising of Governing Body member, faculty member, and non-teaching staff, to ensure the smooth functioning of end-semester examinations. The end-semester examination is conducted by the university, and the under safe custody college strictly adheres to the guidelines and rules issued by the affiliating university for both internal and external examinations. Confidential materials are kept in the Police station under the joint responsibility of the officer-in-charge of the centre and the OC Police station.

1. By adopting the criteria as per the direction of the affiliating university, complete transparency is maintained in internal assessment.

2. Internal and external assessments are conducted in each semester.

3. Notices and timetables for tests are prepared well in advance and communicated to the students through notice boards and WhatsApp groups.

4. A proper seating plan is followed for internal and external examinations, which is displayed on the notice board.

5. After evaluating internal assessment answer scripts, the scripts are shown to the students to check for any discrepancies.

6. If they have any doubts, clarification is provided by the concerned subject teacher.

7. The internal assessment marks are calculated based on sessional tests, assignments, paper presentations, projects, workshop, Group discussion etc.

8. After preparing the assessment reports, they are reviewed by faculty, shown to the Head of the Department, and then submitted to the Affiliating University.

9. During the external examination, if any grievances related to university question papers arise, such as questions being out of syllabus, repeated questions, improper allocation of marks, or missing marks, these are addressed to the center in-charge and reported to the university immediately.

10. The university's decision or information after resolving the grievances or correcting the question papers is promptly communicated to the students during the examination through the invigilators.

11. After the examination, the answer scripts are evaluated at different evaluation centers, and the final result is declared by the university.

12. If a student has any grievances related to the evaluation of university answer scripts, they can apply for re-evaluation within the given date.

13. The university declares the results of re-evaluation after completing the process on the university website.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website and attainment of POs and COs are evaluated

Response:

The Bajali Teachers' Training College is running B.Ed. D.El.Ed and also B.A. course B.Ed. Programme was recognize in the year 2009-10 and D.EL.Ed. was recognized in the year 2017-18. Also B.A. course was permitted and affiliated in the year 2019-20. The college is aware of the Programme outcomes and Course Outcomes for all programmes offered by the institution. The attainment of outcomes are evaluated and stated and displayed on the website of college. The Bajali Teachers' Training College is affiliated to Gauhati University for B.Ed. & B.A. course and affiliated to SCERT, Assam for D.El.Ed. Course. The Programme and Course outcomes are described in the syllabus designed by affiliated authority. The objectives of the courses are mentioned in the syllabus to make the teachers and students aware of it. Besides these, the institution also organizes meeting or discussion regarding syllabus of the course along with objective of the course. The Institute organizes seminar, workshop, group discussion etc. time to time regarding the outcomes. In the classroom it is aware that before giving lecture to a particular topic the students understand the important and objectives of the topic for the future prospect. All students are apprised of the objectives and expected/ outcomes of the programmes on admission at the time of orientation. Teachers and students always connected with each other starting from first class to the end of the course regarding all the doubts, problems that students face during course time.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6.2

Pass percentage of Students during last five years

Response: 92.52

2.6.2.1 **Number of final year students who passed the university examination year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
100	95	93	123	96

2.6.2.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
100	96	123	129	100

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response: 3.77

File Description	Document
Upload database of all students on roll	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

The term 'Ecosystem' was first used by British Ecologist 'Arthur Tansley' in 1935 to make the relations and importance between organism and their environment. For an educational institution to make a balance between creation and transfer of knowledge is very important.

The college is mainly concerned with training courses. Along with the B. Ed. and D. El. Ed. courses, BA course is also enclosed later on in the year 2019. The contents of the courses related with ecosystem for innovations are mainly Art, Yoga, Drama, Science, environment, Education for the Development of Self. There are some other subjects too which are related with ecosystem But the above mentioned subjects are more concerned with the same.

In our college, the programs organized in the last five years which creates innovations and brainstorming the knowledge are as follows:

1. Clay Making
2. Yoga

3. Role- Play
4. Science Day Observation
5. Environmental Day
6. Beautician Certificate program
7. Computer Certificate course

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 10

3.2.2.1 **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1	3	3	1	2

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.12

3.3.1.1 **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
3	0	0	0	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.24

3.3.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1	0	2	0	3

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.4 Extension Activities

3.4.1

Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

Extension Activities provides golden opportunities to the participants as well as the organizers to brainstorming the knowledge. It also makes a healthy relationship with the community people and with the neighborhood institution. It creates a healthy environment to feel and enumerate the culture of the two institutions, moral values, and disciplines which can exchange by such activities. The community people are learnt, experienced a lot by such programs. The programs organized by the college for holistic

development are as follows-

1. Swachh bharat mission
2. Corona Awareness program 2020
3. Uses of Mobile Phone in Mainamati Highschool
4. Micro Teaching :
5. Cultural Exchange Program
6. Women as a Homemaker

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

Awards and Recognition for extension activities from Government/ Government recognized bodies.

It gives us immense pleasure to share the achievement of Dr. Chandana Devi for her Bharat Vidya Ratan Award from Indian Solidarity Council who has been working in Bajali T.T. College since … She has published ……no of books. The books are enlisted below-

1. Contemporary Concerns and Issues in Education, Paper- IV- as per revised B. Ed. Syllabus of Gauhati University, Published by Ashok Book Stall with ISBN 987-93-84095-34-5 in 2014.
2. School Organisation and Educational Management, as per new B. Ed. Syllabus of Gauhati University,Publishedby Dr. Humeswar Das with ISBN 978-81-927429-1-55 in2013.
3. Contemporary Concerns and Issues in Education, Paper- II- as per revised B. Ed. (1st Year) Syllabus of Gauhati University, Published by Ashok Book Stall with ISBN 987-93-84095-34-5in 2015. (2nd Edition 2017, 3rd Edition 2018,)
4. Language and Curriculum Transaction, Paper IV, As per revised B. Ed. Syllabus of Gauhati University, Published by Ashok Book Stall in 2018. ISBN NO.- 978-93-5407-949
5. Development Psychology, Paper- I As per revised B. Ed. Syllabus of Gauhati University,Publishedby Ashok Book Stallin 2015. ISBN NO.- 978-93-5408-108-8
6. Foundation of Education, Paper- IV As per revised B. Ed. Syllabus of Gauhati University,Published by Dr. H. Das in 2014.ISBN NO.- 978-81-927-429-3
7. Teaching Approaches and Strategies Paper- III As per revised B. Ed. Syllabus of Gauhati University,Published by Dr. H. Das in 2014. ISBNNO.- 978-81-927-429-2-2

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.4.3

Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the last five years

Response: 4

3.4.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1	0	1	1	1

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 1

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

Availability of adequate infrastructure and physical facilities viz., classrooms, laboratories, ICT facilities, cultural activities, gymnasium, yoga centre etc. in the institution

Response:

Bajali Teachers' Training College has been offering three steam courses (B.Ed, D.El.Ed. BA) with sufficient number of classrooms and auxiliary teaching aids. It is equipped with modern facilities and learning resources to achieve academic excellence according to its vision and objectives. The college is located in such a place where environment is very pleasant and surrounded big trees and bank of the river Kaladiya People can feel fresh air in here. Teaching and Learning Resources include resources and infrastructure required for library, laboratories, computer centre, classroom teaching, events, meetings.

Support facilities include non-resident students centers, canteens, Fine and Art Craft room, music room, digital room multipurpose hall, seminar hall, girls common room, boys common room, car and two wheeler parking, store room, ect. Utilities include safe drinking water, restroom and power generators. Bajali Teachers' Training College is surrounded one RCC building and two old building. It has a good safety and surveillance facility. It undertakes security surveillance protocols and monitors inputs with around 24 cameras 24X7.

There is an ICT Lab, psychological lab, art and craft lab, science lab, for different streams.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.1.2

Percentage of expenditure, excluding salary for infrastructure augmentation during last five years (INR in Lakhs)

Response: 18.12

4.1.2.1 **Expenditure for infrastructure augmentation, excluding salary during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
31.01	3.12	19.53	2.43	7.11

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

4.2 Library as a Learning Resource

4.2.1

Library is automated using Integrated Library Management System (ILMS), subscription to e-resources, amount spent on purchase of books, journals and per day usage of library

Response:

Bajali teachers' Training College has adopted automation of Library using Integrated Library management system (ILMS) do any other software.

Library Automation :

Automation is a process of using the machineries for easily working and saving the human power and time. The main purpose of Library automation is to free the Librarians and Library staff and to allow them to contribute more meaningfully to spread of knowledge and information in the simple language, "When we use machineries for collection, processing, storage and retrieval of information and do another works of library with the help of machineries that called library automation. So we say automation is the use of machines, control system and information technologies to optimize productivity in the delivery of service special features of library automation are as follows :

1. It is helpful to providing library service.
2. Accuracy in work.
3. Standardization in library work.
4. Avoid duplication in the library.
5. Speedily communication of information.

Library is fully automated and lip soft (version soul 2.0) is the software used for circulation, procurement, OPAC and project reports. All the library document are for coded and books are used to uses by reading barcode of the document.

Library Networking :

Since the library is fully automated the holding of the library could be searched using OPAC. The holding include the books and journals, syllabus, question papers and project report.

The library has the internal facility through which the e-resources could be accused.

Library facility and service :

A high end KONICA MINOLATA Xerox machine is available in library which has the facilities like

carping, scanning and printing. Open access arrangement of print and non book materials.

Right from the inception of the library, it is following the open access to all its documents housed in it that include books. Bound volume reports and other reading material.

Stock verification reports :

There is a regular stock verification process carried by the library.

Well maintained library registers and files :

The files relevant to library and library services are well maintained and labeled for easy access to any of the library staff.

Power Back up :

The library has its power back up efforts are also being made to get the support of the central UPS which caters to the institute.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Response:

Bajali Teachers Training college has Internet connection facility in Library, Administration office, Computer Centre, staff room, Lab room, Principal room. Although internet facility is not only provided to the students but in some case looking for the requirement of the students internet password are provided to the students for the education purpose only. The importance of Information and communication technology (ICT) in every institution has been increasing day by day. The uses of ICT help the students to understand the concept very clearly, and easy manner. Bajali Teachers' training college also taking every step to improve ICT's facilities. and giving importance to this sector.

Bajali Teachers' training College has well-established and functional computer laboratory with 25 computer systems. The major software programmes that are available in the computer laboratory are MS

office, ADOBE Photoshop 7, Adobe Acrobat Reader, Page Maker 7, LEAP Office, WPS office, NERO9, WIN Lipi, Pramukh IME, VLC Media Player, the college staff members. use ICT facilities like computers with internet, LCD projectors Smart classroom, white board to make the students to be active in teaching learning process.

They prepare the classroom materials in the form of word documents, power point slides and movies. The computer systems have power back up supply with UPS facility. The 14 computer systems are connected with broad band and have internet connectivity. The broad band has auto IP and it's connected. Automatically. ICT facilities are used. Extensively by both faculty and students. The college server runs on windows 7 and 10.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 18.44

4.3.2.1 **Number of computers available for students usage during the latest completed academic year:**

Response: 25

File Description	Document
Upload supporting document	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years (INR in Lakhs)

Response: 34.57

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
38.55	15.46	24.94	16.14	25.51

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the Government and Non-Government agencies during last five years

Response: 4.61

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government and Non-Government agencies year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
07	16	47	17	00

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.2

Capacity building and skills enhancement initiatives taken by the institution include the following

1. *Soft skills*
2. *Language and communication skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *ICT/computing skills*

Response: A. All of the above

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 13.52

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
175	80	00	00	00

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.4

The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: B. Any 3 of the above

File Description	Document
Upload supporting document	[View Document](#)

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 5.12

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
08	12	08	05	00

5.2.1.2 Number of outgoing students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
146	116	126	161	96

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 42.86

5.2.2.1 *Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations) year wise during last five years*

2021-22	2020-21	2019-20	2018-19	2017-18
00	12	03	16	02

5.2.2.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
05	22	10	34	06

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 3

5.3.1.1 *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

2021-22	2020-21	2019-20	2018-19	2017-18
02	00	00	01	00

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 0.6

5.3.2.1 **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
2	0	0	1	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Bajali Teachers' Training College has a Alumni Association known as Bajali Teachers' Training College Alumni Association" established in 2017. The Association is in continuous touch in with the College and always looks after the development of the institution. It has been continuously taking care of the institution's academic uplift and hence it encourages our students holding programmes. the Association has been meeting regularly at definite intervals of time, and as per its rules and regulation contained in its constitution follows the democratic norms to run the organization.

Alumni association is administered by an Alumni Committee. The alumni association is very active in promoting interactions among the alumni in all possible ways. One of the main purpose of alumni association is to support a network of former graduates who will in turn help to raise the profile of the college.

Alumni serves many valuable roles such as helping to build and grow an institution brand through word of mouth marketing, develop monitoring relationship with the students, positive parts on social media. Alumni association helps alumni get in touch with students and share their expertise and best practices in a given field.

Alumni Association Board Members		
Sl No.	Post	Name of Person
1	President	Sri dwijen Das
2	Working President	Sri Utpal Barkakati
3	Vice President	Sri Niran Das
4	Vice President	Hiten Das
5	Vice President	Smt. Achala Patgiri
6	Secretary	Sri Manash Pratim Deka
7	Asstt. Secretary	Sri Jyotirmay Roy
8	Asstt. Secretary	Sri Bhabesh Kalita
9	Member	Sri Rupam Kalita
10	Member	Sri Pratul Kalita
11	Member	Pranti Kakati
12	Member	Sri Rajib Haloi
13	Member	Sri Nabajit Das
14	Member	Sri Biva Devi
15	Member	Sri Shikhasmita Medhi

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)	

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The governance and leadership is in accordance with vision and mission of the institution and it is visible in various institutional practices such as decentralization and participation in the institutional governance

Response:

The Motto of Bajali Teachers' TrainingCollege is **Empowering the Educators**. The College follows its vision and mission to servebetter for students. The governance of the college strives to realize the vision and achieve the mission said above. Our visionand the mission are as follows:

VISION OF THE COLLEGE:

Vision of the Bajali Teachers' Training College (BTTC) is to establish this institution as a Centre of Excellence forteachers training.

MISSIONOF THE COLLEGE:

Bajali Teachers' Training College aims-

1. To develop necessary skills and competencies among the teacher trainees to play the multifaceted roll of a teacher in this new age.
2. To develop an effective understanding of the principles of pedagogy and its application to the curriculum transaction and evaluation.
3. To provide opportunities to the teachers and teacher trainees to undertake action research projects that may contribute new insights to the teaching learning process.
4. To enable the teacher trainees to live in harmony with one and all, while in the profession, in the community and society at large.
5. To instill the spirit of fellowship among students to prepare them to be global citizens through cooperation and peaceful co-existence.
6. To inspire students for lifelong learning and for reaching the unreached.

The team of the college involves the Principal, Governing Body (GB), Teaching staff, IQAC committee, non-teaching and supporting staff, student's union, stakeholders, alumni and local management committee. The BTTC practices significant decentralization and participative management. It reflects the policy decision making, planning and administration, and office management. Management and Administration is responsible for quality initiative to promote education to all sections. The Institutions enhance the quality at various levels, Governing Body, Principal, Vice-Principal, IQAC Committee, NAAC Committee, Various Committees, Administrative and Non-teaching Staff, Alumni and all the stakeholders involved.The Principal mentors and monitors the administration and academic process. It also ensures proper functioning of the policies, rules and action-plans of the college. There are many committees to support the vision and mission of the college, for example Examination cell, Academic cell, Carrier and counselling cell, library and sports committee, cultural and literacy committee, internal

examination committee, anti- ragging committee, college-magazine committee, Disciplinary committee, Scholarship committee, grievance redressal committee, etc.All the committees take its responsibility for the plans and activities, and successfully tackle these responsibilities in every academic session.For achieving academic excellence, meetings with Principal, Vice Principal, Academic In-Charge, Examination In-charge and faculty of various departments are done periodically. The classrooms are individually monitoredusing CCTV surveillance for teaching, class room activities, movement of students in and around the campus. The executive plans are implemented by the Principal in consultation with the Finance committee. It deals with the revenue received from the various grants and amount received from other sources for overall development and maintenance of college. The financial requirements are proposed by various committees and the Principal and the GB committee approves it after meetings and discussions.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1

The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/ perspective/development plan etc

Response:

Bajali Teachers' Training College (BTTC), established in 1992isimparting higher education to students coming from different parts of India. A hierarchical set up is established from top to down in various levels, clearly marking the Duties, Responsibilities, Accountability and Authority at every level. It has a Governing Body at the top,supported byvarious Committees below to strategize and executethe plans for achieving the vision and mission. It has an effective organizational structure that enables deployment and execution of the Institutional Strategies/Perspective plans.Free and fairapproach is maintained during implementation of every small and large processes of the plans. Each process is regularly reviewed and evaluated for feedback by a monitoring mechanism that helps in improvising the same at regular intervals.For maintaining integrity and to be decisive while performing, the Bajali Teachers' Training College has its own policies and Bye-Laws framed under Rules of the Executive Committee that includes the servicerules of the employees as well.

Functions of Key Administrative Positions:

POSITION	FUNCTION
GOVERNING BODY	- Review academic and other related activities of the College. - Consider new programs of study for

	approval of NCTE, SCERT. • Ratify Selections / appointments /medals and prizes. • Pass Annual Budget of the College. • Review the Annual University affiliation.
PRINCIPAL	• To prepare all the agenda items, co-ordinate the conduct of meetings and arrange all actions required. • To provide leadership, guidance, help implementation and monitor the academics in compliance with the affiliated university. • To initiate all the developmental activities, monitor the progress and report to the Governing Body. • To look after the Administration, development of education, growth & expansion institution. • He can cause any action to be initiated which is required in his opinion. • He coordinates between the sponsoring Society, College Management and the stakeholders of the college.

Likewise, other important bodies that includes the Internal Quality Assurance Cell (IQAC), Academic Committee, Examination Committee, Women Empowerment Cell, Guidance and Counselling, Disciplinary Committee, Anti- Ragging Committee, Grievance and Redressal, Record Keeping, Placement Cell, Prevention of Sexual Harassment, Decoration Cell and Alumni work for the effective functioning of the college.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2.2

Implementation of e-governance in areas of operation

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Response: C. Any 2 of the above

File Description	Document
Upload supporting document	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1

The institution has effective welfare measures and Performance Appraisal System for teaching and non-teaching staff

Response:

Bajali Teachers' Training College has effective welfare measures in place for its teaching and non-teaching staff. The various facilities provided to employees for efficient functioning are-

1. Employee Provident Fund (EPF/NPS).
2. Bajali Teachers' Training College Employees AidFund.
3. Medical leave, Identity cards, Workspace, Wi-Fi facility etc.
4. Study Leave: Study leave may be granted to a permanent fulltime teacher with not less than three years of continuous service to pursue a special line of study or research directly related to his/ her work in the College or to make a special study of the various aspects of the College organization and methods of education.
5. Maternity Leave: Faculty are also granted maternity leave as per Government of India rules. A female employee of the Institute with less than 2 surviving children be granted. Maternity Leave for a period of 135 days.
6. Adoption Leave: Adoption Leave is a special kind of leave applicable to female employees of the Institute. During Adoption Leave, the employee shall be paid leave salary equal to the pay drawn immediately before proceeding on leave.
7. Paternity Leave: Paternity leave on full pay of fifteen days may be granted to male teachers during the confinement of their wives, provided, the limit is up to two children.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

Response: 1.68

6.3.3.1 **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
4	0	0	0	0

6.3.3.2 **Number of non-teaching staff year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
25	25	25	25	25

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

Bajali Teachers' Training College, Patacharkuchiis a self-financed institution. It maintains and follows a well-planned process for the mobilization of funds and resources. The college has designed some specific rules for the fund usage and resource utilization. As per the direction of the Governing Body (GB) of the College, the audit sub-committee audits the accounts of Bajali Teachers' Training College every year. All the major financial decisions are taken by the GB and the concerned audit committee. Before the beginning of every financial year, the GB prepares the college budget.

Mobilization of Funds:

Bajali Teachers' Training Collegereceives funds. The College also earns through the admission of the students, tuition fee of students, and revenue collection in the form of income derived on deposits and other assets.

Optimal Utilization:

Salary component, infrastructural requirement (based on intake capacity of students), procurement of various equipment for laboratory facilities, furniture, books, journals, internet facilities, electricity bills etc. are considered as expenditure. Funds are also expensed in organisation and conduction of seminars and workshops in the college.This study is carried out in association with the Governing Body and chartered accountant, based on and in comparison, to the previous year expenditures.

Resource Mobilization Policy and Procedure:

1. Before the financial year begins, GB, auditors and Chartered Accountant prepare the college budget.
2. The institutional budget includes recurring expenses such as salary, electricity and internet charges, stationary & other maintenance costs.
3. It includes planned expenses such as psychological equipment purchases, ICT room, Art and Crafts room, furniture, and other development expenses.
4. The budget is scrutinized and approved by the Governing Body.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

Internal Quality Assurance Cell (IQAC) of the college is reconstituted in 19th November 2017with new members which plays a vital role in the career of the faculties. The IQAC acts as a guardian of faculties as it keeps them under vigilance on their career concern as well as quality assurance of the institution. The loopholes, deficiencies, etc. are keenly observed and decisions are taken by the IQAC committee to overcome it. The rules and bindings set by the IQAC to maintain quality assurance has made it a formal process for all concerned in the institution.

Significant contributions of IQAC:

1. Teacher Representatives
2. Management
3. Administrative Officers
4. Improved teaching-learning and evaluation process
5. Effective delivery of curriculum and enhanced usage of ICT tools
6. Organising seminars/workshops/Conferences/Coaching of TET etc.
7. Recognizing and felicitating distinguished alumni.
8. Integrated curricular and co-curricular activities.
9. Parent-Teacher Association
10. NAAC related preparation

The Bajali Teachers' Training College follows a comprehensive exercise of reviewing the teaching-learning processes and learning outcomes. All the departments in the College abide by the institutional norms (initiated by the IQAC) such as timely submission of workload requirement for the forthcoming session; timely distribution of time table among faculty; course completion according to lesson plan; academic and extracurricular work, delegation within the department; use of ICT in teaching practices, wherever applicable; execution and moderation of internal assessment(s); assessment of learning-outcome by identifying high performing and low performing students, analysis of end-semester examination results, and so on. Such detailed institutional parameters have been instrumental in strengthening the competitive spirit on campus and streamlining the entire process of teaching-learning.

The IQAC encourages and ensures continual reforms in teaching-learning methodologies.

During COVID-19 pandemic times, IQAC has subscribed paid version of the Zoom Meet virtual platform to support the teaching-learning process and to conduct Examination, Seminars, Doubt Clarification for the students, Meeting for various programmes etc. We have also instructed the teacher trainees using dedicated YouTube Channels run by the faculty members of the college.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.5.2

Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality initiatives with other institution(s)/ membership of international networks**
3. **Participation in NIRF**
4. **any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA, ISO Certification etc**

Response: C. Any 2 of the above

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Measures initiated by the Institution for the promotion of gender equity and Institutional initiatives to celebrate / organize national and international commemorative days, events and festivals during the last five years

Response:

Gender equity means the fairness in the treatment of men and women according to their respective needs. This may include equal treatment that is different but considered equivalent in terms of rights, benefits, obligations and opportunities. As a social construct gender varies from society to society and can change over time.

Oxford Dictionary defines gender as kind breed, sex. It is derived from Latin word ablative cares of arms, like genre rates which refers to birth.

As per academic concern to achieve the objective of Bajali Teachers Training College, Patacharkuchi which has been working on a regular basis for the promotion of gender equity inside the college campus. According to educational opportunities, the college has shown commitment towards quality and upliftment of women. Some of the measures taken by BTTC during the last five years are-

1.The college waives the tuition fee for the B.A. students with a view to encourage in academic as part of special scheme launched by Assam government.

2.Self-defence is the use of force to protect yourself against someone who is attacking you. So, the college has been providing self-defence classes in every Saturday of week for the safety of girls.

3.For maintaining the discipline no one is allowed to enter the classes without ID-card, and college uniform.

4.The college maintains 24 hours CCTV surveillance inside the campus, which helps to keep a check on anti-social activities.

5.There is a disciplinary sub-committee in the college which take care for the safety and security of the students.

6.Anti ragging squad ensures the implementation of the preventive measures and undertakes field visits to ensure ragging free campus. According to ordinance of the college, the college has also Anti Ragging Cell & the cell which helps to set free the Harassment of the students.

7.The Institution also has Grievances & Redressed Cell, which is constituted to resolve the grievances of the students.

8.The college has a beautiful Girls Common Room with equipped water purifier, toilet, and dustbin.

9.As per the regulation, the college has a women empowerment Cell which controls and organise international Women's Day in every year. Again, the cell organized some awareness programmes in the locality for empowering the women.

10.Field Trip reinforce experimental and contextual learning. The college organizes Field Trips every year for students to encourage in field survey and data collection.

11.The college has been maintaining different sub-committees like, record cell sub-committee, placement cell sub-committee and decorator sub-committee.

12.The college organises taste of test for Teacher Trainees to develop the cookery skills according to syllabus in every year.

13.College has beautiful garden which is named as Pragya Kanan, Bajali Teachers Training College, Patacharkuchi.

14.The college also organises different kinds of activities and workshop on Art and Drama education. Because college has a decoration cell which had formed to beautify and develop the campus of the college.

15.The Campus cleaning is done regularly by the sweeper, helper. The Institution has a gardener to look after the gardening and a sweeper for cleaning the college campus.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.1.2

The Institution has facilities and initiatives for

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

Response: C. 2 of the above

File Description	Document
Upload supporting document	View Document

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. Green audit / Environment audit
2. Energy audit
3. Clean and green campus initiatives
4. Beyond the campus environmental promotion activities

Response: E. None of the above

File Description	Document
Upload supporting document	[View Document](#)

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic diversity and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

The Bajali Teachers Training College can be term as mini-India abundant with a number of students of different races having different linguistic and cultural backgrounds. The Institutions strongly believes that in right to education. That's why, students from different state and outside the states are welcomed to take admission into the institution. Students can get admission into the institution' based on merit list in the cosmopolitan environment of the college to ensure harmony and tolerance towards cultural diversities sense of brotherhood is prompted by the college. For the harmonious development of the students' various programs and activities are arranged by the college throughout and academic year. The programs and activities conducted by the college in regard to the harmonious development of the students are:

1. There are various committees to create quality environment of the college like: Internal examination committee, women empowerment cell, guidance and counselling, grievances and redressed cell, anti-ragging cell, disciplinary cell, record keeping sub-committee, decoration sub- committee etc.

2. The 4th International Yoga Day was observed at Bajali Teachers Training College on 21st June of 2021 and 2022 and it is a continuing as a part of the tradition.

3. The college also observed and celebrated Republic Day and Independence Day in every year.

4. The college maintains the strict discipline in the educational institutions in promoting the congeniality in a Centre of learning, the Bajali Teachers' Training. college authority has uniform code which are: uniform for girl's students Salwar, Kameez. The uniform for boys' students as Trouser (long pant), Shirt, footwear (shoes). The girls' students can choose own traditional dress as their convenient.

5. The college also celebrates the birth anniversary and memorials of great Indian leaders and educationist like, Gandhi Jayanti, Birth anniversary of Maulana Abul Kalam Azad, Birth of Sahitya

Sabha, and Asom Divas etc.

6. The college also observes and celebrate world environment Day and International Women's Day in every year.

7. The college regularly sends from B.Ed. and D.El.Ed. Courses for field trips, educational excursion in neighbouring schools and areas.

8. Cleanliness program performed by the trainees on 5th February, 2022.

9. The cultural rally organizes by Bajali Teachers Training College Trainees Union on 20th February 2020.

10. Clay Making competing among B.Ed. 3rd sem. Trainees of Bajali Teachers Training College on 12th March, 2020.

11. The college organizes Fresher's social meet and Farewell in every year.

12. A huge gatheringcomprisingex-students, students, faculties, members of GB, social workers etc. is witnessed on the occasion of Swaraswati Puja in college campus which is ended with bhog.

13. Plantation, program by Principal with Governing Body Members teaching staff, non-teaching staff is administered which makes the college more greenery.

14. A cultural procession of the Closing Ceremony of Silver Jubilee Celebration on 8th and 9th September 2017 was also conducted.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Response:

Best practice i - Plastic free campus

Best practice ii- Morning Assembly

Best practice i -

Motto of the college "Reduce the use of plastic, save the Earth."

The main objective of our college is not to promote use of any petroleum-based plastic. Plastic waste does not decompose, and it lays for last in landfill, soil, water bodies etc continuously harming the environment. So, the power to save our planet is in our hands.

•Plastic free campus encourages the students to invest in a reusable water bottle and refill them at campus water station.

•It encourages the students to compost the food waste such as fruit and vegetables scrapes, instead of throwing.

•The campus is completely free of single use plastic such as coffee cup, glass, plates, bottles, drinking straws, poly bags.

•During any meeting, seminar, puja etc. it is strictly monitored that no arrangement of plastic bottles and cups is made for water and tea.

•The guests, resource persons to the college are served water in glass bottle and lunch in bamboo plates or glass plates.

•College arranges awareness programs regarding the sustainable development of environment, regarding the 5R concept i.e., Reduce, Recycle, Reuse, Refuse, Rot, by making slogan and poster.

•College also encourages the students about the Zero waste concept by maximizing recycling and minimizing wastes

•Encourage the students to write on both sides of paper and designate a box for scrape paper, fabric and other objects that can be reused.

Best practice ii- Morning Assembly

Morning Assembly is an important aspect for mental exercises. It is providing an important aura for students to come together as a community and learn valuable lessons about discipline, teamwork and

leadership. It enhances students' alertness, focus and willingness to learn. Hence college start their academic day with a fresh and attentive mindset. All the teacher trainees gather in the garden in rows to perform a common prayer followed by a common announcement. A routine attendance-check is also done in that gathering. As the trainees come from different backgrounds and different localities, this is the best place for sharing the information and get socialized. Whole teaching and non-teaching staff have to participate as per rule of Governing Body.

The conduction of Morning Assembly is as follows

•The morning assembly starts at 9.15 am in the morning by hosting the college flag in the garden.

•All the trainees participate without fail which is counted by the college authority.

•The assembly is led by five to six trainees from both B. Ed and D. El Ed courses.

•The National Anthem is sung beautifully to pay homage to our nation.

•Every class is given an opportunity to organize the morning assembly for a week.

•It encourages good habits and discipline in trainees by instilling punctuality, cleanliness and respect to others.

•All students stand in rows in uniforms and important information is given to the trainees like good thought, national and international news, sports news regularly.

File Description	Document
Best practices as hosted on the Institutional website	[View Document](#)
Any other relevant information	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Infrastructure for students' academic and co-curricular activities

Institutional Distinctiveness is the driving force for students to aspire for admission to the institution. Students naturally look at the institution as a stage for preparing them for their further pursuit of vocation, job or education. The institution has provided the best possible facilities in terms of infrastructure required for teaching, learning and also for sports activities to make a student a complete student in all dimensions. The classrooms, laboratories, smart classroom, conference room, seminar halls and administrative office are built highly conducive for overall academic environment of academic standards.

Classroom

The classroom is a place where multiple activities like learning, exchange of knowledge, teaching and learning, interpersonal communication, interaction etc. take place between the teacher and the trainees. The classrooms in the institution are spacious, airy and well equipped with blackboard, desk, chairs, proper light facility, proper fan facility. There are two doors for easy entry and exit from the classroom. The classroom is good sufficient for 100 students. Teachers compliment a students' behaviour or academic performance in front of their classmates. Teachers create group based on the different skills and interest level so that all students working together can contribute to the overall objective of the projects and seminar.

Sports

The institute has a separate ground for athletic, football, cricket, badminton etc. Many of the students performed well in district, inter college sports, state level competitions. The physical instructor has monitored the performance and encourage them to participate.

Security

The Bajali Teachers' Training College is constantly monitored with closed circuit TVs to ensure 100% safety to parents whose children are undergoing a course. In the entrance, classroom, corridor, faculty room, administrative room all are monitored for the smooth conduction of the academic and co-curricular activities.

Library

The institution has a spacious and well stocked with books, e-journals and well-structured data base with fully automated functioning to monitor the distribution of books. As many as 40 students can sit and read together.

Yoga

Yoga class involves physical poses, concentration and deep breathing. The regular practice during class promotes endurance, strength, calmness, flexibility and well-being.

During pandemic on the occasion of yoga day the college has conducted a webinar which was live streamed in you tube. Many people are encouraged to do the asana and submit their photos in order to get the e- certificate. In the second wave of COVID most of the people had symptoms of tiredness and depression, so the webinar was organized for the beneficiary of the students and the parents.

Smart class

Smart classroom uses smart class equipment like a digital board, projector, computers, LED etc for imparting quality education. The learning processes has become exciting and fun and teachers can teach more effectively. The smart classroom has a good facility for 80 students.

Power backup

BTTC is an area where power supply is highly intermittent. The generator supplies 1.5 KVA to the campus to supply an uninterrupted power supply to the students learning process.

Additional Information:

The college works for the all-round development of the students. With a view to achieve this aim the college organized different co-curricular activities like literary, games and sports, seminar, orientation, self-defence for girls, picnic, get together, etc.

The college arranges exposure visit, picnic, get together for the staffs for giving them incentives.

The college celebrate state, national and interventional important days with full cooperation of staffs and students

For empowering women, the college provides free self-defence class for the girl students of all courses to be provided by trained teacher/ experts. It is expected that girl students will becomeself-confidence, self-dependants to defend themselves from enemy. Warrior group of Bajali District with collaboration of Bajali Teachers' Training College attempt many awareness programs about woman safety and woman empowerment.

With the motto of Reduce plastic and Save the Earth the college maintain the greenery campus and plastic free campus. For this purpose, it has appointed one Mali, One Sweeper, and gardening are given priority.

Concluding Remarks:

The Bajali Teachers' Training College is managed by Governing Body to be approved by the Director of Education, Assam. Executive Committee of Bajali Teachers' Training College is the apex Body which is a non-profit organisation registered under the Societies Registration Act XXI of 1860, Guwahati, Assam, bearing Registration Number.: RS/BAR/237/G/52 of 2006, the governing body has been working for ensuring quality infrastructure, quality academic environment with a view move this college into multidisciplinary college.

File Description	Document
Appropriate web in the Institutional website	View Document
Any other relevant information	View Document

5. CONCLUSION

Additional Information :

The Bajali Teachers' Training college has achived to get permission for conducting Open and Distance Learning courses under the authorization of Gauhati University centre for Distance and Open Education from 2023.

Concluding Remarks :

Since establishment The Bajali Teachers' Training College has continously worked towards the betterement of the society in and around the institution. It has emphasized in providing effective teaching and learning machanisms and fair evaluation process. It has always encouraged research, innovation and extension in the process of teaching and learning. The infrastructure provided is sufficient for the academic and co-curricular activities. The Institution has good leadership to lead from the front with a supportive management. It believes in healthy institutional values and best practices.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.4.1	**Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website (Yes or No)** Answer before DVV Verification : Yes Answer After DVV Verification: No Remark : DVV has made changes as per the report shared by HEI
5.1.4	**The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases** 1. **Implementation of guidelines of statutory/regulatory bodies** 2. **Organisation wide awareness and undertakings on policies with zero tolerance** 3. **Mechanisms for submission of online/offline students' grievances** 4. **Timely redressal of the grievances through appropriate committees** Answer before DVV Verification : A. All of the above Answer After DVV Verification: B. Any 3 of the above Remark : DVV has made changes as per the report shared by HEI
5.3.2	**Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)** 5.3.2.1. **Number of sports and cultural programs in which students of the Institution participated year wise during last five years** Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
210	00	165	180	175

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
2	0	0	1	0

Remark : DVV has made changes as per the report shared by HEI

| 6.3.3 | **Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years**

6.3.3.1. **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs** |

during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
4	0	0	0	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
4	0	0	0	0

6.3.3.2. **Number of non-teaching staff year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
25	25	25	25	25

Remark : DVV has made changes as per the report shared by HEI

6.5.2	**Quality assurance initiatives of the institution include:**
	1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
	2. **Collaborative quality initiatives with other institution(s)/ membership of international networks**
	3. **Participation in NIRF**
	4. **any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA, ISO Certification etc**
	Answer before DVV Verification : B. Any 3 of the above
	Answer After DVV Verification: C. Any 2 of the above
	Remark : DVV has made changes as per the report shared by HEI
7.1.2	**The Institution has facilities and initiatives for**
	1. **Alternate sources of energy and energy conservation measures**
	2. **Management of the various types of degradable and nondegradable waste**
	3. **Water conservation**
	4. **Green campus initiatives**
	5. **Disabled-friendly, barrier free environment**
	Answer before DVV Verification : B. 3 of the above
	Answer After DVV Verification: C. 2 of the above

	Remark : DVV has made changes as per the report shared by HEI

7.1.3	**Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following**
	
	    1. **Green audit / Environment audit**
	    2. **Energy audit**
	    3. **Clean and green campus initiatives**
	    4. **Beyond the campus environmental promotion activities**
	
	  Answer before DVV Verification : B. Any 3 of the above
	  Answer After DVV Verification: E. None of the above
	Remark : DVV has made changes as per the report shared by HEI

2.Extended Profile Deviations

ID	Extended Questions
1.1	**Number of students year wise during the last five years** Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
183	178	156	134	139

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
461	373	344	350	358

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